

**REVISED ON 10/13/08**  
**SAN DIEGO UNIFIED SCHOOL DISTRICT**  
**APEX CREDIT RECOVERY PROGRAM**  
**OCTOBER 8, 2008**

***INFORMATION:***

*Principals, Parents, Counselors, Graduation Coaches, Registrars, Teachers, and Students*

The Credit Recovery Program provides a school-based, multi-faced framework of instructional support and intervention for high school students who have earned a “D” or “F” to recover credit in a given subject. In general, the credit recovery program has a primary focus of helping students stay in school and graduate on time.

Presently, the Credit Recovery Program is operating at 12 traditional highs schools and at four small school complexes. Eventually, Apex Credit Recovery Program will be in operation at six alternative schools. Labs are open 5 days a week. Hours vary from school to school. Please contact the school to obtain schedule and information that relates to the over all organization of their Credit Recovery Lab. Each Credit Recovery Lab is under the supervision of a resource teacher referred to as a Graduation Coach.

Schools participating in the Credit Recovery Program are:

- Clairemont High
- Henry High
- Hoover High
- Madison High
- Mira Mesa High
- Mission Bay High
- Morse High
- Point Loma High
- SCPA
- Scripps Ranch High
- Serra High
- University City High
- Crawford High Complex
- Kearny High Complex
- Lincoln High Complex
- San Diego High Complex

Students may recover credits in the following subject areas:

English  
Mathematics  
Science (physics excluded)  
Social Studies  
French  
Spanish  
Selected electives are also offered

### **ADVANTAGES OF THE CREDIT RECOVERY PROGRAM**

- Online (web-based) instruction
- Pre and post assessments are available
- Students work at their own pace
- Assisted by Graduation Coach
- Available during school hours (before and after school at some sites)
- Students are able to recover “D” and “F” grades
- Recovered grade is used in calculating GPA
- “D” and “F” grades are suppressed
- Recovered grades will be recognized by the UC system
- Number of courses recovered is unlimited
- Grades are submitted to registrar upon completion of course work
- Grades are calculated/issued by Apex system, not the Graduation Coach
- Student may use Apex courses to satisfy admission to the UC and CSU Institutions

### **DISADVANTAGES OF THE CREDIT RECOVERY PROGRAM**

- Grades are suppressed, but not supplanted ((the “D” and/or “F” grade remains on student permanent record (recovered grade is used to calculate GPA, D/F’s are not calculated in the GPA)

*Please see attachment for list of Apex courses available through the Credit Recovery Program.*